



You are about to complete an application to rent premises from Afhco Property Management. In order to process your application, please make sure that all information is submitted to our Letting Offices. Please contact 011 224 2437 or 011 224 2430 should you need any assistance.

## PART 1

**For Consumer Protection Act purposes please answer the following**

### **Section A**

1. I can read and understand English? ..... (Yes/No)
2. If NO what Language can you read and write? .....
3. Please specify if someone other than yourself is filling out this application by giving their full names and make sure that they can read and write English .....

### **Section B**

Is your Business registered as a (PLEASE TICK ONE)

- Sole Proprietor .....
- Close Corporation .....
- Section 21 Company .....
- Pty Ltd .....
- Trust Company .....

### **Section C**

Does your Company do a turnover of MORE or LESS than 2 Million Rand Per Annum .....

I.....hereby certify that the information is both true and correct.

.....  
Full Name & Surname

.....  
Signature (Duly Authorised)

**PART 2**

**Commercial Lease Application Form**

**Section A : Premises & Lease Details**

Building Name .....  
Shop Number .....  
Size/Pro Rata Rates % .....m<sup>2</sup>/.....  
Lease Period .....  
Agreed Rental (Excluding Vat) .....  
Parking Rental (If Applicable) .....  
Lease Commencement Date .....  
Beneficial Occupation Date .....  
Use Of Premises .....

**Section B : Company / Personal Details**

**Company Details**

Registered Company Name .....  
Registration Number .....  
Vat Number .....  
Business Phone Number .....  
Business Postal Address .....  
Business Physical Address .....  
How Many Members/Directors Represent The Company .....

**Personal Details Of All Members / Directors / IE : Surety**

Full Name .....  
ID / Passport Number .....  
Date Of Birth .....  
Telephone / Cell Number .....  
Email Address .....  
Physical Address .....

**NB : IF MORE THAN ONE MEMBER / DIRECTOR / IE : SURETY PLEASE TURN THE PAGE AND COMPLETE THE SAME INFORMATION FOR EACH MEMBER / DIRECTOR / IE: SURETY**

Full Name .....  
ID / Passport Number .....  
Date Of Birth .....  
Telephone / Cell Number .....  
Email Address .....  
Physical Address .....

Full Name .....  
ID / Passport Number .....  
Date Of Birth .....  
Telephone / Cell Number .....  
Email Address .....  
Physical Address .....

**Section C : Banking Details**

Bank Name .....

Account Number .....

Branch .....

Branch Code .....

Do you have any judgements against you .....

**The Applicant/s agrees that all information supplied is true & correct and that he/she has the authority to sign the Application Form and gives Afhco authority to approach the Credit Bureau to complete a Credit Assessment**

Deposit Payable .....

1<sup>st</sup> Months Rental ..... (Vat Inclusive)

Lease Fees (Once Off) ..... (Vat Inclusive)

**Total Payable :** .....

Signed at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

.....

**Applicant Signature**

The total amount at the end of Section C above must please be paid into the following Bank Account

**AFHCO PROPERTY MANAGEMENT TRANSACTIONAL ACCOUNT**

**RMB**

**ACCOUNT NUMBER: 62549368521**

**BRANCH NUMBER : 204 109**

**REFERENCE TO BE USED WHEN MAKING PAYMENT**

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**PART 4**

**MOTIVATION FOR THE LEASE PERIOD TO BE EXTENDED BEYOND 24 MONTHS**

**(TO BE COMPLETED BY A SOLE PROPRIETOR OR A COMPANY WITH A TURNOVER  
OF LESS THAN R2 MILLION PER ANNUM)**

**Motivation by the Applicant – kindly motivate the reason why you wish to enter into a lease for longer than a 24 month period:**

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**SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_**

\_\_\_\_\_  
**APPLICANTS SIGNATURE**

\_\_\_\_\_  
**APPLICANTS SIGNATURE**

**Motivation by the Landlord:**

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**SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_**

\_\_\_\_\_  
**Afhco Property Management**